

Government of Punjab  
Department of Higher Education  
(Education I Branch)

**NOTIFICATION**

**RESERVATION & COMMON WEIGHTAGE POLICY-2021**

The Governor of Punjab is pleased to issue the Reservation Policy & Common Weightage Policy for Admission in Govt. Colleges and Govt. Aided Colleges (including Self-Financing Courses in that Colleges) of the State of Punjab under Higher Education Department in the Reservation Policy & Common Weightage Policy shall be as under :-

This Notification shall come into force with immediate effect.

A. Reservation Policy for Admission in Govt. Colleges and Govt. Aided Colleges (including Self-Financing Courses in that Colleges) of the State of Punjab is as under:-

Category	Percentage	
General	52	General 52
SC	20	SC 20
BC	08	BC 08
Ex-Serviceman / Ex-Serviceman (Dependent)	13	Ex-Serviceman / Ex-Serviceman (Dependent) General 07
		Ex-Serviceman / Ex-Serviceman (Dependent) SC 04
		Ex-Serviceman / Ex-Serviceman (Dependent) BC 02
Freedom Fighters	1	Freedom Fighters General 01
PWD	3	PWD 03
Sports	3	Sports General 02
		Sports SC 01
Total	100	100

**Note:-**

1. The Inter-se priority for reservation to the wards of Armed Forces personnel for admission in education institutions will be as provided by the letter no. 6(1)/2017D (Res.II) dated 21.05.2018.
2. In case of persons with disability seeking admission in educational institutions there will be a relaxation of 5 years in the upper age limit where ever applicable.

3. All the Govt. Colleges and Govt. Aided Colleges (including Self-Financing Courses in that Colleges) affiliated with 3 State Universities and located within Punjab i.e. GNDU Amritsar, Punjabi University Patiala, Panjab University, Chandigarh will come under the purview of Common State reservation policy, Punjab. i.e. State Reservation policy will be applicable to all type of colleges for admissions in UG and PG Courses.
4. 3% reservation is for the PWD only and It will not be further bifurcated into General, SC and BC. i.e. an eligible PWD candidate (as per State disability norms) will be allotted the seat on the basis of the merit irrespective of its Category (Gen, SC or BC)
- a. In the event of quota reserved for suitable category of Handicapped Candidates remains unutilized (i.e. 1% for Blindness or low vision, 1% hearing impairment & 1% for locomotor disability or cerebral palsy), the unutilized seats benefit may be given to other suitable categories of PWD on merit basis i.e. seat share for blindness will be transferred to hearing or locomotor disability and vice versa.
- b. In the event of quota reserved (3%) for Physically Handicapped remain unutilized, the conversion of seats may be done from PWD to General at the time of physical counseling. (i.e. vacant seats will be filled up on merit basis by the colleges)
5. Further, 13% reservation is provided to Ex-servicemen and their dependants by providing reservation within reservation of:
- 7% to General Category Ex-Serviceman,
  - 4% to Scheduled Caste Ex-Serviceman and
  - 2% to Backward Class Ex-Serviceman

This Horizontal reservation is applicable for admission to the various educational institutions of the Govt. Colleges and Govt. Aided Colleges (including Self-Financing Courses in that Colleges) located in Punjab.

- a. As per instructions of Department of Social Justice, Empowerment & Minorities vide letter dated 22-10-2009, if Ex serviceman is not available from SC category, then the seats will be filled from amongst SC (General) Category only.
- b. As per instructions of Department of Social Justice, Empowerment & Minorities vide letter dated 03-01-2017, if Ex-serviceman is not available in Backward Category, then the seats will be filled from amongst Backward Category (General) only.
- c. Further, if the seats still remain vacant which are reserved for Ex-Serviceman, the conversion of seats may be done from Ex-servicemen to General at the time of physical counseling. (i.e. vacant seats will be filled up on merit basis by the colleges)
6. Further, 3% reservation is provided to Sports category candidates which is further bifurcated horizontally into 2% reservation for Sports General and 1% for Sports SC.

- a. As per instructions of Department of Social Justice, Empowerment & Minorities vide letter dated 22-10-2009, if Sports person is not available in SC category, then the seats will be filled from amongst SC Category (General) only.
- b. However,
- in the event of quota (2%) for General Category in the Sports Category remains unutilized, then the conversion of seats may be done from Sports Category(2%) to General Category at the time of physical counseling.
  - in the event of quota (1%) for SC Category in the Sports Category remains unutilized, then the conversion of seats may be done from Sports SC Category(1%) to General SC Category at the time of physical counseling.
7. Further, 1% reservation is provided to wards of Freedom fighters
- However, in the event of quota reserved (1%) for Freedom fighters category remains unutilized, the conversion of seats may be done from Freedom fighters category to General at the time of physical counseling. (i.e. vacant seats will be filled up on merit basis by the colleges)
8. While working out the percentage of seats in the Reserved Categories as per State reservation policy, if the number arrived at, contains a fraction, this shall be resolved as follows :-
- If the fraction is 0.5 or more, it shall be rounded off to 1; if it is less than 0.5, it shall be ignored. *For instance: 2.4 seats would rounded off to 2; similarly 2.6 would be rounded off to 3*
  - After rounding up or down -if the total number of seats after making this adjustment exceeds the prescribed number fixed for the course, the necessary additional seats shall be created and considered as part of the total number of sanctioned seats. This shall, however, not affect the total number of seats in the General Category.
9. A roster register for reservation of seats for ex-servicemen/PWD/FF shall be maintained and carry forward all fractions through different fractions over the years till the accumulation of fraction is 0.5 or greater. As and when the total sum value of fractions exceeds to 0.5 or greater, a seat will be provided in that particular category. The carry forward, accumulation and rounding off cycle will go on and on.

- a. As per instructions of Department of Social Justice, Empowerment & Minorities vide letter dated 22-10-2009, if Sports person is not available in SC category, then the seats will be filled from amongst SC Category (General) only.
- b. However,
  - i. in the event of quota (2%) for General Category in the Sports Category remains unutilized, then the conversion of seats may be done from Sports Category(2%) to General Category at the time of physical counseling.
  - ii. in the event of quota (1%) for SC Category in the Sports Category remains unutilized, then the conversion of seats may be done from Sports SC Category(1%) to General SC Category at the time of physical counseling.
7. Further, 1% reservation is provided to wards of Freedom fighters
  - a. However, in the event of quota reserved (1%) for Freedom fighters category remains unutilized, the conversion of seats may be done from Freedom fighters category to General at the time of physical counseling. (i.e. vacant seats will be filled up on merit basis by the colleges)
8. While working out the percentage of seats in the Reserved Categories as per State reservation policy, if the number arrived at, contains a fraction, this shall be resolved as follows :-
  - a. If the fraction is 0.5 or more, it shall be rounded off to 1; if it is less than 0.5, it shall be ignored. *For instance: 2.4 seats would rounded off to 2; similarly 2.6 would be rounded off to 3*
  - b. After rounding up or down -if the total number of seats after making this adjustment exceeds the prescribed number fixed for the course, the necessary additional seats shall be created and considered as part of the total number of sanctioned seats. This shall, however, not affect the total number of seats in the General Category.
9. A roster register for reservation of seats for ex-servicemen/PWD/FF shall be maintained and carry forward all fractions through different fractions over the years till the accumulation of fraction is 0.5 or greater. As and when the total sum value of fractions exceeds to 0.5 or greater, a seat will be provided in that particular category. The carry forward, accumulation and rounding off cycle will go on and on.

**B. Common Weightage Admission Policy in Govt. Colleges and Govt. Aided Colleges (including Self-Financing Courses in that Colleges) of the Punjab State is as under:-**

Weightage (UG only)						
NCC	A	B		C		
	1%	2%		3%		
NSS	Grade			Position		
	O	A	B	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>
	1%	1%	NA	1%	1%	NA
Youth Activities (Maximum 4% Weightage)						
Advance Youth Leadership Training Camp youth				1%		
Youth leadership training camp				1%		
Advanced mountaineering				1%		
Hiking Training				1%		
Mountaineering				1%		
Cultural Activities (Maximum 3% Weightage)						
Zonal Youth festival				1%		
University level Youth Festival				1%		
Inter University National Youth festival				1%		

Date: 17.08.2021

(G Ramesh Kumar)  
Principal Secretary to Govt. of Punjab  
Department of Higher Education.

Encl No.HED-EDU10M.L/16/2021-3edu-Part(1)/1825-1834

Dated: Chandigarh: 17.08.2021

A copy is forwarded to following for information and necessary action:-

1. Vice Chancellor, Guru Nanak Dev University
2. Vice Chancellor, Punjab University Chandigarh
3. Vice chancellor, Punjabi University Patiala
4. Secretary, Department of Freedom Fighter.
5. Principal Secretary, Department of welfare Punjab
6. Principal Secretary, Department of Social Security & Women & Child Development Punjab.
7. Principal Secretary, Department of Defence Services Welfare, Punjab.
8. Principal Secretary, Sports and Youth Services, Punjab.
9. Director, Governance Reforms and Public Grievances, Punjab.
10. Director of Public Instruction (Colleges) Punjab in reference to your letter no. 17/7-2021 Coll.Edu. (4)/741, dated 07.07.2021 with a request to inform the Principals of All Govt. colleges in this regard.

Special Secretary, Higher Education

# PANJAB UNIVERSITY, CHADIGARH

**From:**

The Deputy Registrar  
Colleges Branch  
Panjab University  
Chandigarh.

**To:**

1. The Principal of all the colleges affiliated to PU Chandigarh.
2. The Chairpersons of all the Teaching Departments, P.U., Chd.
3. Secretary to Vice-Chancellor, P.U.
4. The Director/Hony. Director of P.U. Regional Centre, Sri Muktsar Sahib, Ludhiana and Hoshiarpur.
5. SO to Vice Chancellor, PU Chd.
6. P.A. to Finance & Development Officer, PU Chd.
7. P.A. to Dean of University Instruction, PU, Chd.
8. P.A. to Registrar, P.U., Chd.
9. P.A. to Dean of University Instruction, PU, Chd.
10. P.A. to Dean, Student Welfare, P.U. Chd.
11. P.A. to Controller of Examinations, P.U.
12. Deputy Registrar (General), P.U. Chd.
13. All the Heads of the Branches of the Administrative Block, P.U. Chd.
14. Superintendent, Enquiry, PU, Chd.

**By E-mail**

No. Misc/A-1/ 32031-32231

Date: 06/04/2022

**Subject:** Regarding non-convertible Additional seats (Single Girl Child/Kashmiri Displaced/ Martyrs of Kargil War/ Riot Victim/ Border/Rural Areas Students for the Session 2022-23.

Dear Sir/Madam,

The Hon'ble Vice Chancellor on recommendations of Admission Facilitation Committee 2022 has approved the following Non Convertible Additional Seats in force till further amendment w.e.f the session 2022-23: -

1. The wards of Kashmiri Migrants and Kashmiri Pandits/Kashmiri Hindu Families (Non Migrants living in Kashmiri Valley) "approved by Syndicate in its meeting dated 13.07.2020 vide Para 4":

- i. Relaxation in cut-off percentage up to 10% subject to minimum eligibility requirements.
- ii. Increase in intake capacity up to 5% course-wise.
- iii. Reservation of at least one seat in merit quota in technical/professional institutions.
- iv. Waiving Off domicile requirements

2. Wards of martyrs/permanent disabled of Kargil war "approved by the Hon'ble Vice Chancellor in anticipation of the approval of the Syndicate"

- i. Concession be given for admission to various courses in Educational Institutions for those wards of martyrs/permanent disabled (up to 80% leading to incapacitation) of Kargil war who have a valid certificate from the Ministry of Defence to this effect and the same be entered in the Pension Book of the family:-

*Most Important*

*Supdt (Gen) / P. Secy to the concerned Dept(s) - for inf. & repl*

*Principal 06/04/2022*

*Physics Dept: Dr. Rajendra K. Lall  
Comm. Dept: Dr. Maninder Kaur  
Computer Dept: Dr. Sonika Narang  
Chem. Dept: Dr. Suresh Chander*

*Principal 06/04/2022*

# PANJAB UNIVERSITY, CHADIGARH

- (a) 1% seats with minimum of 1 seat in the Departments and affiliated Colleges; (except in partially financed/self-financing courses.)
- (b) Exemption in fee.
- (c) Exemption in hostel fee.

3. One Girl Child out of only Two Girl children, Cancer, AIDS and Thalassemia patients "approved by the Syndicate in its meeting dated 26.04.2014 vide Para 63"

- i. TWO additional seats for (a) One Girl Child out of only Two Girl children, per unit, per course, subject to maximum limit of four.
- ii. One additional seat each for the student suffers from Cancer / AIDS / Thalassemia.

4. Victims of 1984 riots of Punjab "approved by Syndicate in its meeting dated 18.05.2015 and further amended in meeting held on 29.04.2018 & 26.05.2018"

- i. Free education to children of persons killed in November, 1984 riots and terrorist violence in Punjab State. {Approved vide Syndicate Para 5 (Statement 'A') dated 25.04.1987}.
- ii. The grand-sons and grand-daughters be excluded from the provision made in Syndicate decision dated 18.10.2015, with regard to admission for sons/grandsons /daughters/granddaughters/husband/wife/brothers/sisters of persons killed/incapacitated in November, 1984 riot and of persons killed/incapacitated in terrorist violence in Punjab & Chandigarh w.e.f. the Session 2018-19.

5. Students of Border Area & Rural Area "approved by Syndicate in its meeting dated 26.05.2018 vide Para 48"

Two seats for:

- i. the candidate belonging to rural areas should have passed the 10<sup>th</sup> and 12<sup>th</sup> class examination from the rural area to become eligible for additional seats meant for rural area students, and
- ii. the candidates belonging to border areas should have passed the 10<sup>th</sup> class examination from a school situated in border area and 12<sup>th</sup> from a school situated in any other area to become eligible for additional seats meant for border area student."

For information and necessary action.

Yours Faithfully

Deputy Registrar (Colleges)

- b) One additional seat each for the student suffers from Cancer/AIDS/Thalassemia. As per Circular No.Misc./A-1/32031-32231 dated 06.04.2022 (Already circulated by the Colleges Branch).

(iii) Additional seats for Border area and Rural area students:

- a) Two seats for the candidates belonging to rural areas should have passed the 10<sup>th</sup> and 12<sup>th</sup> class examination from the rural area to become eligible for additional seats meant for rural area students.
- b) One seat for the candidates belonging to border areas should have passed the 10<sup>th</sup> class examination from a school situated in border area and the 12<sup>th</sup> from a school situated in any other area to become eligible for additional seats meant for border area student. As per circular No.Misc./A-1/32031-32231 dated 06.04.2022 (Already circulated by the Colleges Branch).